

RISK ASSESSMENT FORM

Task identified for risk assessment

Priority Low Medium High

Assessor name:

Workers consulted:

Risk factors present

Current risk rating

Level Low Medium High

Controls currently in place

Is further risk reduction possible? Yes No

Proposed controls to reduce risk

What actions are required to reduce the risk?

Action required	Person/s responsible	By when	Date completed

Residual risk rating

Level Low Medium High

Supervisor

Name	Signature	Date of assessment

Where completed, checklists and inspection forms should be attached to the completed risk assessment.

RISK RANK MATRIX		CONSEQUENCES				
		Marginal	Minor	Moderate	Major	Severe
LIKELIHOOD	Almost Certain	Medium	Medium	High	High	High
	Likely	Low	Medium	Medium	High	High
	Possible	Low	Low	Medium	Medium	High
	Unlikely	Low	Low	Low	Medium	Medium
	Rare	Low	Low	Low	Low	Medium

<p>■ HIGH Risk</p> <p>Immediate attention, response and treatment required to eliminate or control the risk prior to commencement or continuation of work. Do not recommence until effective controls are implemented and workers demonstrate competencies in new control measures</p>	<p>■ MEDIUM Risk</p> <p>Only proceed with great care and only if essential. Current controls must be reviewed, revised and documented as necessary to reduce the risk level before work recommences and workers have demonstrated competency in new control measures</p>	<p>■ LOW Risk</p> <p>Manage by routine procedures and/or existing controls. Controls require a regular monitor and review process to ensure continued effectiveness. Further control measures should be implemented to reduce the risk to as low as reasonably practicable. Ensure all workers are effectively trained to undertake their job safely</p>
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Likelihood		Consequences	
Almost Certain	Expected to occur in most circumstances	Marginal	No injury or minor first aid treatment only
Likely	Has occurred before and will probably occur in most circumstances	Minor	First aid treatment or precautionary medical attention only, and person likely to immediately resume normal duties
Possible	Might occur occasionally and could happen	Moderate	Multiple injuries, and person unable to resume normal duties in the short-medium term
Unlikely	Could possibly occur at some time	Major	Hospitalisation with potential to result in permanent impairment
Rare	Is practically impossible but may occur in exceptional circumstances	Severe	Fatality or permanent injury or illness